

Mobile bar hire Risk Assessment

Risk	Current precautions	Likelihood	Severity	Risk score	Further precautions
Manual Handling, Injuries, Back Injuries, Hernia, Strains and Sprains from Transporting and moving equipment from transportation to the place in which the equipment is to be erected and dismantled at the end of the event.	View access/egress route prior to moving the equipment. Plan Easiest Route and use Sack Wheels where appropriate. bar is transported on wheels or a sack trolley.	1	3	3	Discuss routes of access / egress with management / colleagues to minimise the risk of injury. Do not use routes within the premises for moving the equipment that will increase the risk of injury. Use sack wheels or trolleys whenever possible and get assistance if the load is too heavy or awkward. Use correct posture and lifting techniques when Lifting and moving equipment.
Guests under the influence of alcohol	It is the duty of the bar staff to refuse service if deemed necessary and all licencing is on hand for the safety of minors and in a cash bar situation.	2	1	2	With prior notice of large numbers attending the event additional trained bar staff can be supplied at an extra fee and correct licencing can be arranged in good time.
Danger of unnecessary Injury	Ensure that equipment is set up with adequate lighting and that the person setting up each bar unit has taken an on site survey prior to setting up.	1	2	2	Ensure adequate time is left for setting up.
Injury through lack of supervision	A fully trained staff must be present with the bar at all times, in the event that bar staff are not in view the bar must be closed.	1	4	4	There will always be bar staff or a manager present.

Risk	Current precautions	Likelihood	Severity	Risk score	Further precautions
Bar falling over	Bar has been fitted with a floor and has been secured with acrylic, reinforced with aluminium frame and secure fixings.	1	2	2	N/A
Staff or guest injury	Bar has been correctly fitted by professional staff and checked thoroughly before event starts.	1	4	4	Safety checks are made prior to event starting including quality of the bar material, fixings and additional equipment.
Electrocution	Electrical units are visually inspected for obvious faults. All equipment is PAT tested once a year, cables are covered and only trained and insured employees should have access.	1	4	4	If sockets are used at the venue, we ask the client that power supplies are suitable and safe.
Electrocution	Participants spilling drinks near electrics.	1	1	1	Wires are taped down where necessary and LED strip lighting is waterproofed.

Method Statement:

1) Arrival on site

- Find a safe and suitable place to unload equipment
- Confirm location is safe to setup equipment
- Confirm where power is available from and ensure leads are taped down if necessary
- Ensure that the area is flat and level and free from obstruction
- Allow a minimum of 2ft (0.6m) around the unit for clearance.
- Use 2 team member when lifting heavy equipment exceeding the weight of 30kg
- Place each mobile bar unit (1 meter sections together) up to a maximum of 6 units (6 meters)
- Set up led lighting and test all lights are in tact (no damage to waterproofing strips or broken LED sections)
- Secure each bar unit together using high quality G clamp devices
- Pack down safely at the end of hire
- Ensure the area is clear of guests before packing away
- Strap bar units in vehicle when packing away.